

Parkville Middle School PTSA

8711 Avondale Road, Baltimore, Maryland 21234

410-887-5250

Dear Parents/Guardians,

Your children are the most valuable resource we have at Parkville, and together we share a common interest in educating them. The faculty and PTSA needs and welcomes your involvement. The volunteer program allows you to become a priceless resource to the school and contributes to its overall success.

Many times parents new to middle school have difficulty finding their place to volunteer. The opportunities are different from the elementary school, but are no less valuable. In addition, teachers need help with various tasks. At times, chaperones are needed for school activities. The PTSA needs more members to become involved in the Executive Board and in the committees. If you are interested in attending the board meetings, they are typically held on the first Wednesday of every month. Please see the newsletter Blue and Silver for details.

Volunteer training is still required at the middle school level! Without this training, you will not be allowed to chaperone trips or volunteer in the school. If you have been trained, at another school, you will need to have that school fax or inter-office mail proof of your training.

Please take a few minutes to complete this form and return it to your child's homeroom teacher. As you complete the form, please keep in mind that we are unable to offer extra activities throughout the year without your participation.

We are asking for your e-mail addresses as I intend to use the e-mail addresses to request volunteers for upcoming events, rather than calling you at home. This method will be more time-efficient for me and less bothersome for you.

Thank you in advance.

Asli Smith
Volunteer Coordinator
aslisoner@gmail.com / 410 663 4178

Parkville Middle PTSA Volunteer Form

Volunteer's Name _____

Home Phone _____

Work/Other Phone _____

Student's Name _____

Section/Grade _____

Homeroom Teacher _____

E-mail Address (This is how we would like to communicate with you if possible. Your e-mail address will **only** be used by the PTSA.) _____

I am interested in helping with the following: (check boxes)

<input type="checkbox"/>	Chaperone after school activities (party, dances, etc.)
<input type="checkbox"/>	Copying – choose a day of the week that you can spend an hour or so copying for teachers. – High Need!
<input type="checkbox"/>	Fundraiser – help organize distribution
<input type="checkbox"/>	Assist the librarian with filing, check books in, etc.
<input type="checkbox"/>	Assist a teacher with clerical work such as copying, filing, typing, special class projects, etc
<input type="checkbox"/>	Hospitality – supply a baked good for American Education Week, Family Fun Night, etc.
<input type="checkbox"/>	Update sign located in front of school
<input type="checkbox"/>	Other as needed

Family Fun Night - TBA

<input type="checkbox"/>	Donation Requests – mail, fax and door to door requests
<input type="checkbox"/>	Donation Collection – collect, record and store donations
<input type="checkbox"/>	Call back numbers during the event.
<input type="checkbox"/>	Set-up prior to event – (5:00 p.m. – 6:00 p.m.)
<input type="checkbox"/>	Clean-up following event
<input type="checkbox"/>	Thank you notes to companies that have donated auction items within 30 days of the event
<input type="checkbox"/>	Serve pizza and drinks during the event – 2 shifts.

Please, check the all the days and times, you are available:

<input type="checkbox"/>	Monday
<input type="checkbox"/>	Tuesday
<input type="checkbox"/>	Wednesday
<input type="checkbox"/>	Thursday
<input type="checkbox"/>	Friday

<input type="checkbox"/>	8:30 – 10:30
<input type="checkbox"/>	10:30 – 12:30
<input type="checkbox"/>	12:30 – 2:30
<input type="checkbox"/>	Flexible
<input type="checkbox"/>	Evenings Only

TO VOLUNTEER YOU MUST ATTEND A VOLUNTEER TRAINING AT PARKVILLE MIDDLE OR OTHER BALTIMORE COUNTY SCHOOL!

Please return this form to your child's homeroom teacher.